GUIDELINES FOR ONLINE REGISTRATION

1. Eligible Applicants can do Online Registration for applying for Passport.
2. Use Internet Explorer Browser for doing Online Registration.
3. Don't use Special characters while entering details in the Online Registration form.
4. The Dates can be entered as per the format given in the website (DD/MM/YYYY).
5. As all the details are filled in press "SAVE" to get the File number, Date and time of appointment and also the provision to take the print outs of the Application Form.
6. Please note that the data once registered cannot be modified, so ensure that you are entering the correct data while doing Online Registration.
7. In case if you have registered wrong data, you have to register again with the correct details and get the print outs with fresh File numbers.
8. In case if you haven't taken the printout in the first time, you can get the copy of the already registered application using "REPRINT FORM" option by supplying the File number (web registration number) and also the Date of Birth.
9. While using "REPRINT FORM" option, File number (Web Registration Number) & Date of Birth pertaining to the concerned applicant has to be filled in to get the copy.
10. There are still some columns in the application form which you will have to fill by hand. Please submit the completed application form along with fee and all supporting documents to this Embassy on any working days between 09-11 AM.