

**Embassy of India  
Tokyo**

**Discontinuation of walk-in Visa/OCI Services at Embassy of India, Tokyo**

In the wake of COVID-19 outbreak, it has been decided to **discontinue walk-in Visa Services in the Embassy** with effect from **Monday, January 11, 2021**. All applicants are advised to adopt the following guidelines/procedures for applying for Visa to India:

**(1) Procedures for applying for visa to India**

- Please see the link to see your eligibility for visa:  
[https://www.indembassy-tokyo.gov.in/pdf/pdf\\_23102020.pdf](https://www.indembassy-tokyo.gov.in/pdf/pdf_23102020.pdf)
- Apply online and send application by registered post with a self-addressed envelope containing visa fee, postal and service charges, **in cash**, along with supporting documents. Please provide your telephone number, Skype id and email address to enable us to reach you.
- For confirmation of the details furnished by the applicant, if required, a Skype call will be made from the Embassy for video conferencing. For this, the applicant will be informed by email/phone one day prior to the video conference regarding time slot of the call. **Please note that all Skype calls will be recorded.**

**(2) Procedure for OCI applications**

- i) Apply online at <https://ociservices.gov.in/>
- ii) Send application by **registered post** with a self-addressed envelope, postal charges, fee in cash along with supporting documents listed at [https://mha.gov.in/PDF\\_Other/2OCIcardholder\\_Brochure\\_15112019.pdf](https://mha.gov.in/PDF_Other/2OCIcardholder_Brochure_15112019.pdf). Please provide your telephone number, Skype id and email address to enable us to reach you.
- iii) After scrutiny of application form, you will be contacted by email/phone to set up a Skype interview.
- iv) After Skype interview you will be allotted a date and time for submission and physical verification of documents and biometrics. **Please note that all Skype calls will be recorded.**

- Any queries in this regard may please be addressed to [aco.tokyo@mea.gov.in](mailto:aco.tokyo@mea.gov.in)
- Japanese language interpretation facility will be available for Skype calls.
- After processing the visa application, passport will be posted to the applicant, which would be intimated by email/telephone.

TOKYO  
January 8, 2021